

# Process a Cashback with the Beep Online Terminal Software v2.1





If a **NON VALID** card number or email address is inputted, the following message will appear:

**Issue CashBacks**   Registration   Updates   Report   **Logout**

No Registered Card Number ←

<b>Name:</b> No user	<b>Available Today:</b> No balance	<b>Outlet Currency:</b> USD	<b>Outlet Name:</b> Beep Extra Ltd.	<b>Cashier Name:</b> Beep Xtra Ltd
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**1. Customer Details**

Temporary card: \*  
 Yes    No

Card Number: \*  
0003452345432453   **Get Card**

Email address:

**2. Details of Sale**

Total Sales Amount: \*

Discount Given(%): \*  
10

Sale Receipt No:

**3. Use card balance (Optional)**

Card Balance: \*

Customer Password/Pin: \*

**Submit**

If a **VALID** card number or email address is inputted, the following will appear:

- Customers Name and Surname
- Current available Cashback balance in LOCAL currency (*IMPORTANT: If local currency is NOT USD, Cashback balance amount is calculated on that days exchange rate from USD to local currency*)
- Card number

**Issue CashBacks**   Registration   Updates   Report   **Logout**

**Name:** Savvas Kammitis   **Available Today:** 17.660   **Outlet Currency:** USD   **Outlet Name:** Beep Extra Ltd.   **Cashier Name:** Beep Xtra Ltd

**1. Customer Details**

Temporary card: \*  
 Yes    No

Card Number: \*  
000000000000000002   **Get Card**

Email address:

**2. Details of Sale**

Total Sales Amount: \*

Discount Given(%): \*  
10

Sale Receipt No:

**3. Use card balance (Optional)**

Card Balance: \*

Customer Password/Pin: \*

**Submit**

## Step 2. Input Details of Sale:

- Input TOTAL sale amount that the customer will receive a cashback on (If VAT is applicable, the total amount entered here must include the VAT amount). Please note that only numbers and “.” is accepted in this field.
- Confirm Discount / Cashback amount (If activated, a cashier can change the cashback percentage to any value equal to or above 2.5%
- Enter a sale receipt number (The receipt number should correspond to the receipt number from till or current point of sale system. This filed is OPTIONAL and does not need to be filled in, but it is advised to be completed)
- Press “Submit”

**Issue CashBacks** Registration Updates Report Logout

**Name:** Savvas Kammitis **Available Today:** 17.660 **Outlet Currency:** USD **Outlet Name:** Beep Extra Ltd. **Cashier Name:** Beep Xtra Ltd

**1. Customer Details**

Temporary card: \*  
 Yes  No

Card Number: \*  
0000000000000002 **Get Card**

Email address:

**2. Details of Sale**

Total Sales Amount: \*  
10.00

Discount Given(%): \*  
10

Sale Receipt No:  
123456

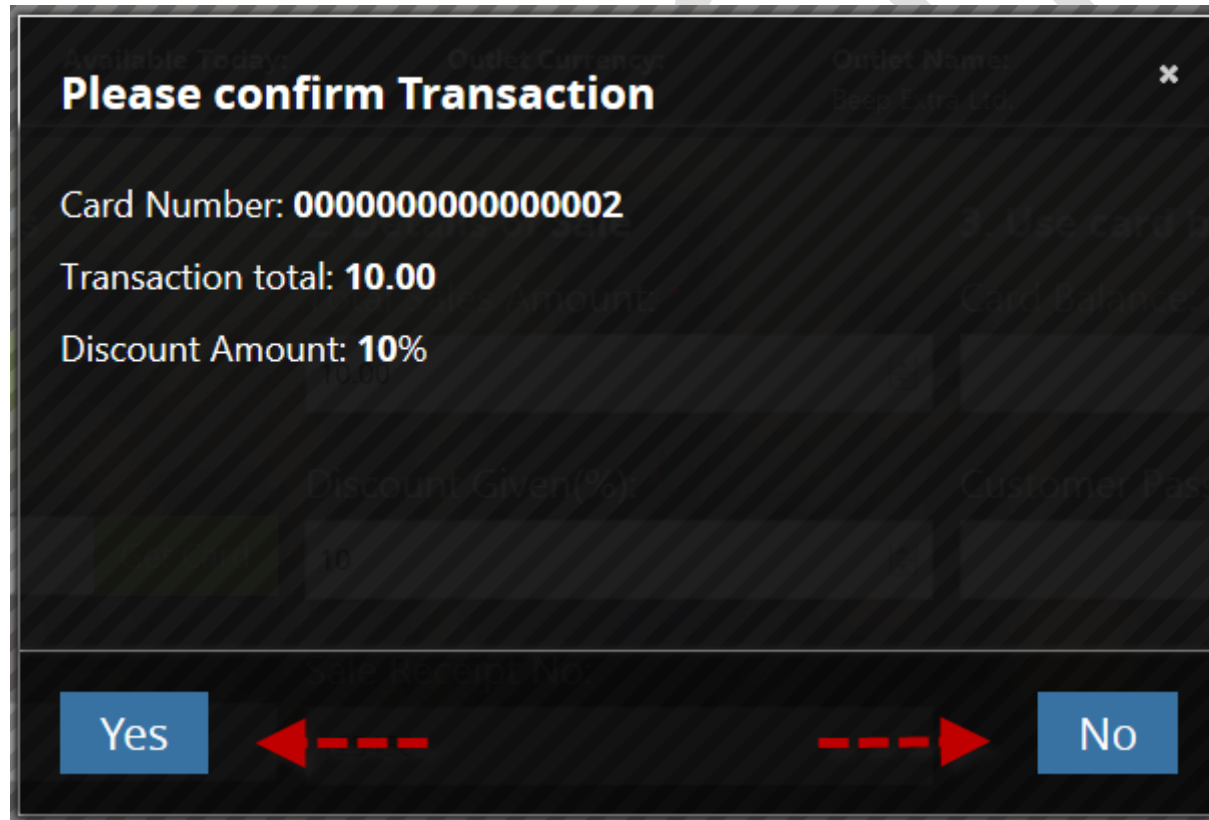
**3. Use card balance (Optional)**

Card Balance: \*  
Customer Password/Pin: \*

**Submit**

If **VALID** details have been entered you will be directed to a confirmation screen:

- Please review and confirm the sale transaction
- Should everything be correct simply press the “Yes” button
- Should the details be incorrect, simply press the “No” button where you will be re-directed to the sale screen once again where changes can be made and on completion submit the sale



- When pressing the “Yes” button, a message will be displayed stating that the transaction was Successfully Completed
- Should the transaction NOT be successful, a message will appear stating that the transaction was NOT successful. Please do try again, and should the issue persist please contact BEEP Customer Service Department
- By Pressing the “OK” button you will be re-directed to the main Issue Cashback page ready for the next customer

